



# WOODLAND HILLS EQUESTRIAN CENTER

42385 County Road 3 Holdingford, MN 56340

James Froelich 320-746-2749

[www.woodlandhillsequestiran.com](http://www.woodlandhillsequestiran.com)

## Stable Rules

### GENERAL

1. No smoking inside any buildings anywhere on Woodland Hills Equestrian Center property.
2. No alcoholic beverages or drinking of such beverages unless it's a pre-arranged event or during downtime after horses are in for the night.
3. Absolutely no handling of horses, whether on the ground or riding, under the influence of any illegal substance or alcohol.
4. ALL persons entering the property must sign a Release and Waiver of Liability, Assumption of Risk, and Indemnification Agreement.
5. Guests are always welcome. Please be sure all guests sign a Release and Waiver of Liability, Assumption of Risk, and Indemnification Agreement. Guests should never enter a stall or paddock. They should not handle a horse without prior permission. Ensure that guests are not disturbing or discourteous to other clients and their guests.
6. The speed limit on Woodland Hills Equestrian Center property is 10 MPH.
7. Please do not bring your pets without prior approval. All dogs must be kept on a leash unless given permission from the Barn Manager. Dog owners are responsible for any and all damages or injury caused by their dog.
8. Our facility hours are 7:00am to 9:00pm. To aid with security, please notify the Barn Manager if you need to be at the facility before or after hours.
9. Do not feed horses ANYTHING unless you are the owner of the horse. We strongly discourage hand feeding at any time; this only encourages biting and mouthy behavior.
10. Horses are permitted only in the round pens, arenas, hot walker, and grooming bays.
11. Please pick all manure from barn areas and sweep tack and grooming areas immediately after you're done. Scoop poop before you leave the area!
12. Remove all training equipment including jumps, cones, poles, and barrels from the arena after you're done riding and store in the designated areas.
13. Return all stable supplies to their appropriate place. This includes putting all tack and equipment in the correct place, cleaning up manure and hair in all areas, and sweeping lounge if you tracked in. We appreciate you helping to keep the facility clean!
14. RESPECT ALL staff, clients, parents, guests, and their property. Disrespect will not be tolerated. Leave bad attitudes at home!
15. Turn off all lights before leaving and be sure all gates and stall doors are closed and latched securely.
16. To help us save on energy costs, please do not turn lights on in an area until you need them and turn off immediately after use if you are the last to leave the area. Please do not turn on heaters more than 30 minutes prior to bringing your horse in and turn off when the temperature reaches 50.
17. Nothing should be left on the floor in the lounge or grooming area. Halters and leads must be hung neatly without the lead rope touching the floor.
18. We encourage everyone to label all tack, equipment, and supplies that will be stored on the property. We are not responsible for the theft, loss, damage or disappearance of any tack or equipment or other property stored at the facility, as same is stored at the owner's risk.
19. ALL incidents that occur, resulting in injury or not, must be reported to the Barn Manager and an Incident Report Form will be filled out.
20. If you see a horse in distress, please inform staff immediately. Do NOT try to assist the horse without permission from the owner or a Woodland Hills Equestrian Center employee.



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21. We understand accidents happen, if something is broken notify the Barn Manager immediately.
22. Do not use or borrow any items without the owner's permission including but not limited to, tack, blankets, brushes, sprays, treats, and supplements. If you have permission to borrow something from someone, and it breaks, please take responsibility, and fix or replace the item.
23. Always lead your horse with a properly fitted halter and lead rope.
24. Never go in a horse's stall without permission from the owner or the Barn Manager.
25. Due to the facility being heated, do not leave doors open during the cold months unless specified by the Barn Manager; this includes the sliding door, the two garage type doors, and the lounge door. The water system can freeze if a door is left open, even partially.
26. All children ages 16 & under must always be directly supervised by an adult and must be prohibited from areas other than the arenas or from disrupting horses and possibly spooking a horse.
27. No running, jumping, yelling, screaming, fence climbing, or performing any other actions, such as standing on your horse, that could cause horses to spook, both while inside the facility or when around horses anywhere on the property.
28. Inappropriate footwear such as open-toed shoes are NOT to be worn in the stalls, arenas, grooming areas, or near a horse at any time. Guests who do not have proper footwear are not permitted near any horses at any time and should remain in the viewing areas only. Riders must wear a boot with a distinguishable heel. No muck boots, sneakers, sandals, or other footwear while riding.
29. Please check the dry erase and bulletin boards in the barn regularly. Important information and announcements will be posted in these areas as well as on our Facebook Page or Group.
30. Important numbers including staff and emergency personnel are posted on the board in the barn.
31. Please let barn manager know of any problems or concerns you may have. Communication among customers and staff is crucial to a well-run boarding facility. We will do our best to resolve any issues that may arise. Gossiping and speaking to other clients about your concerns will absolutely not be tolerated and is considered a disrespectful act to the stable and can result in immediate termination of a boarding contract or lessons. If you have a problem with another client, please talk to them directly or to the Barn Manager in a mature, professional manner to try and resolve the issue.
32. Safety is our priority, if you have any questions or concerns about our policies and procedures that affect the safety of others or the horses, notify the Barn Manager immediately.

## RIDING

1. We mandate that every rider must wear a securely fastened ASTM/SEI certified helmet while mounted. It is recommended that riders 18 years of age and older wear a helmet, but it is not required by law. However, at our facility, we require it when mounted by all riders. If you are injured or succumb to death because you failed to wear proper safety equipment, Woodland Hills Equestrian Center will not be held responsible.
2. When lessons are in progress, please remember that the instructors are in charge of safety. Boarders and clients are expected to set a good example and implement safe handling and riding practices. Instructors have the right to ask boarders to stop a handling procedure or practice ride if they feel that the rider is being unsafe or setting a bad example for others.
3. Please do not question any authorities' request in a negative manner especially in front of other clients. Boarders and clients can request a full explanation of the situation, and we will work with instructors and clients to ensure that all issues are explained and resolved in a respectful manner.
4. Lesson fees are due at time of service.
5. RIDING ALONE POLICY: For your safety, if you are riding alone, we request that you inform staff or a family member or friend when you arrive and your intended riding time, and again when you leave. This



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can be communicated via text message or phone call. We encourage riders to not ride alone as it is not a safe practice. If you must, please keep your cell phone in your pocket and use extra precaution. Please note, it is not wise to keep your phone on your horse. If you fall and the horse runs off, your phone runs off too.

6. If all barn doors are closed and you are entering with a horse from outside, please knock loudly on the door, loudly announce yourself, then open the door and slowly enter the arena. When exiting from inside the barn announce DOOR, wait for response from others, then open door and exit. Either ask someone to close the door behind you or close it yourself.

## BOARDING

1. Horses will be fed in the morning and/or evening according to their lease agreement.
2. Horses will be fed EXACTLY what is listed on their stall card. Do NOT make changes to the stall cards. All changes must be approved and made by the Barn Manager. We are happy to discuss your horse's nutritional needs and make changes as needed.
3. We are more than happy to feed your horse owner-supplied oral supplements at feeding times. This must be specified in detail on the stall card. Owner is responsible for monitoring and replenishing the supply.
4. If you want to supply your own grain for your horse, we will feed that to your horse instead of our grain. It is the owner's responsibility of arranging for the purchase and shipment of such grain as well as monitoring and replenishing the supply of grain. No discounts will be given for owners supplying their own grain
5. Horses cannot leave the property until their board, extra care fees, and training balance is paid in full.
6. Stalls will be cleaned daily as weather permits. Please do not expect barn employees to clean stalls in extreme weather. Please note that the tractor and accompanying equipment may be in the barn at any time, so check before bringing your horse in.
7. We strongly suggest that owner's carry insurance on their horse(s) and any property that will be stored at Woodland Hills Equestrian Center. If Barn Manager deems it is necessary for your horse to have liability insurance, for reasons solely at their discretion, you will be required to obtain such insurance and provide proof of insurance, or the horse will have to vacate the facility.
8. Any costs or expenses associated with damage to the facility, equipment, fencing, etc, unless normal wear and tear, caused either directly or indirectly by a client or their horse to the facility or property will be the sole responsibility of the client or horse owner.
9. Boarders are limited to 2 saddles per horse stored in our tack room at one time. If you have more than 2 saddles per horse, talk to the Barn Manager about possible options.
10. All boarders are assigned a saddle rack(s), you are not permitted to change saddle racks without the Barn Manager's prior approval.
11. Horse owners must provide the Barn Manager with copies of the horse's biannual negative coggins, annual rabies, and registration papers or bill of sale. These documents must be kept current in your file and updated BEFORE they expire. A signed boarding agreement and Billing Sheet must also be on file for each horse.
12. Boarded horses must participate in this stable's deworming schedule. Every spring and fall a free fecal test will be performed and the results will be posted. If your horse is not at the facility during our deworming time, owner must deworm the horse at least 14 days prior to arrival.
13. All horses will be added to our farrier's schedule and will be trimmed no less than every 8 weeks. Payment must be left with the Barn Manager PRIOR to the appointment, or your horse will not be done until the next available appointment.



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14. Horse owners are responsible for paying for veterinarian, farrier, dental, and any other outside services directly to the provider before or at time of service; owners may make other arrangements with the provider, such as sending an invoice, prior to time of service.
15. If you are not available to meet the vet, farrier, dentist, or any other outside services you must notify the Barn Manger PRIOR to the appointment to make arrangements. If you are not going to be present for the visit, then you will be charged accordingly with our EXTRA CARES fees.
16. Boarders are welcome to store one horse trailer at our facility free of charge (no RV hook ups).
17. Refer to your Boarding Agreement and Terms and Conditions for additional details.
18. Please check our Facebook Page and/or Group for frequent updates and announcements. You will find arena closings, event schedule, farrier and vet schedule, and more.
19. Refusal to follow these policies and procedures and cooperate with this stable could result in eviction from the property without notice, either temporarily or permanently.
20. Please Note: Woodland Hills Equestrian Center may amend, supplement, alter, change, replace or restate the Facility Rules at any time and from time to time.

## ENJOY YOUR TIME AT WOODLAND HILLS EQUESTRIAN CENTER!

By signing below, I acknowledge that I have read and fully understand all of the barn rules.

I (print name) \_\_\_\_\_ have read the above stated rules and policies on this \_\_\_\_\_ day of \_\_\_\_\_ (month), 20\_\_\_\_ (year) and agree to follow them in their entirety.

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Signature of parent or guardian if under 18 years of age